

# NorthStarUK – Enrolment form

Please complete a separate form for each student

Please indicate which academic year you wish to enrol the student for,  
e.g. September 2009, January 2010: \_\_\_\_\_

- Please tick here if the student has previously been enrolled on NorthStarUK
- Please tick here if you are enrolling more than one student
- PLEASE TICK HERE IF FEES ARE BEING PAID BY SOMEBODY OTHER THAN THE PERSON SUBMITTING THIS FORM

## Parent/Supervisor contact information (The person who will supervise the student)

FAMILY NAME: \_\_\_\_\_ FIRST NAME \_\_\_\_\_ TITLE: \_\_\_\_\_ MALE/FEMALE\*

RELATIONSHIP WITH STUDENT: \_\_\_\_\_

NAME OF PARENT (IF DIFFERENT TO ABOVE): \_\_\_\_\_ TITLE: \_\_\_\_\_ MALE/FEMALE\*

MAILING ADDRESS: \_\_\_\_\_

\_\_\_\_\_

POSTCODE: \_\_\_\_\_ PLEASE TICK IF THIS IS A PO BOX NO.:

FULL TEL No: \_\_\_\_\_ FULL FAX No. IF AVAILABLE: \_\_\_\_\_

EMAIL OF PARENT: \_\_\_\_\_ E-MAIL OF STUDENT: \_\_\_\_\_

PLEASE NOTE THAT IT IS ESSENTIAL THAT YOU PROVIDE A **SEPARATE** EMAIL ADDRESS FOR THE STUDENT

WHAT IS YOUR FIRST LANGUAGE? \_\_\_\_\_

## Student Information

FAMILY NAME: \_\_\_\_\_ FIRST NAME \_\_\_\_\_ MALE /FEMALE\*

AGE AT ENROLMENT \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_

WHAT IS THE STUDENT'S FIRST LANGUAGE? \_\_\_\_\_

DOES YOUR CHILD HAVE ANY LEARNING DIFFICULTIES THAT YOU ARE AWARE OF? \_\_\_\_\_

*If so, please provide details here: ALSO E-MAIL THESE DETAILS TO ADDRESS BELOW (Continue on a separate sheet if necessary).*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*It is vital that you provide NSUK with a detailed description of any special educational needs that the student might have as well as any diagnosed medical or educational conditions. In order to share this information more easily with tutors it would be helpful to receive this information via email at the time of application. **We also need to know if the student has been excluded or suspended from school or convicted of any criminal offence.** This information will be treated confidentially.*

## Registration Information

Please list the subjects that you wish to enrol the student for. IF YOU WISH TO PURCHASE ANY AVAILABLE YEAR 7 CURRICULUM-ONLY COURSES, PLEASE TICK THE APPROPRIATE BOX BELOW. PLEASE CHECK AVAILABILITY PRIOR TO ORDERING THESE COURSES.

Subject	Curriculum only	Year i.e 6,7,8,9 GCSE/IGCSE or A level	Edexcel or CiE (IGCSE only)		Subject	Curriculum only	Year i.e 6,7,8,9 GCSE/IGCSE or A level	Edexcel or CiE (IGCSE only)

IF STARTING A YEAR 6-9 COURSE IN THE SPRING OR SUMMER TERM DO YOU WISH TO PAY FULL FEES IN ORDER TO ENABLE THE STUDENT TO CATCH UP ON EARLIER WORK ? YES/NO\*

PLEASE COULD YOU TELL US WHERE YOU HEARD ABOUT NORTHSTARUK? \_\_\_\_\_

### Payment Information: (Tick ONE from A and B)

Your application form MUST include a deposit of 30% of course fees (this will be deducted from total fees) along with proof of age for the student. (Please note that this is not necessary for a student who has enrolled with us previously.)

#### Part A

You should only tick **ONE** box in Part A.

I WISH TO PAY REMAINING FEES IN ONE LUMP SUM

I WISH TO PAY REMAINING FEES BY 10 MONTHLY INSTALMENTS  (this number is reduced for those starting later in the year)

Please note that we can only accept 10 instalment payments by standing order from your bank account, credit card or by ITL Please also note that the first payment is 10% of remaining course fees plus all additional charges, and will therefore be higher than remaining payments.

I WISH TO PAY REMAINING FEES BY THREE INSTALMENTS

50% of total fees + all additional charges due

25% of total fees

25% of total fees

Due on commencement of course

These payments are typically taken three and six months after the start of the academic year. We will provide you with a detailed payment schedule after registration.

#### Part B

I WISH TO PAY BY: Cheque  Standing order  International Bank transfer (ITL)  Credit/Debit Card

After enrolment, you will receive an invoice and payment schedule by e-mail, clearly showing your payment method and due dates for all payments. (Please see terms and conditions regarding late payment of fees.) **For payments by debit or credit card –we will contact you via phone or e-mail for your details.**

### Paying your Deposit

Your enrolment form MUST be accompanied by instructions regarding the payment of a deposit of 30% of total tuition fees.

HOW DO YOU WISH TO PAY YOUR DEPOSIT?

I WILL PROVIDE YOU WITH MY DEBIT/CREDIT CARD DETAILS (BELOW)

I WOULD LIKE YOU TO TELEPHONE ME IN ORDER SO THAT I CAN GIVE YOU MY DEBIT/CREDIT CARD DETAILS

I WILL PAY BY BANK TRANSFER

\* Delete as applicable

NSUK009/Fam\_CO

PLEASE TELL US WHAT TYPE OF CARD YOU HAVE  
(SORRY, WE ARE NOT ABLE TO ACCEPT AMERICAN EXPRESS  
OR DINERS CLUB)

- VISA  
 MASTERCARD  
 MAESTRO (SWITCH)  
 DELTA

Card No:

No spaces, please

SECURITY NUMBER ON REAR OF CARD

(LAST THREE NUMBERS ONLY)

ISSUE NO (IF APPLICABLE)

START DATE (IF AVAILABLE)

EXPIRY DATE

NAME (AS IT APPEARS ON CARD)

ADDRESS AT WHICH CARD IS REGISTERED

## Declaration

I wish to enrol \_\_\_\_\_ in NorthStarUK for the academic year named at the top of this form for the courses indicated. I undertake to pay all fees due by the dates given on the payment schedule. **If someone other than you is paying fees, a completed Payment Declaration Form MUST be submitted at the same time as this enrolment form.** Responsibility for fee payment continues to rest with the signatory of this form.

**I have read and agree to the NSUK terms and conditions, available for download from the NSUK web site.**

- I enclose a deposit of **30% of course fees** which I understand will be deducted from my total fees.  
 I enclose **proof of age of the student** (clear photocopy of passport or birth certificate-not necessary if previously enrolled).  
 I have notified NSUK via email of any special education needs that the student has.  
 I have included a separate email address for the student.

Signed: \_\_\_\_\_

Date : \_\_\_\_\_

Please return the completed form to: NorthStarUK, The Oaks Christian Centre, 4 Lea Road, Dronfield, S18 1SB, UK

Tel: +44 (0) 1246 410122 Fax: +44 (0) 114 2066308 email: [info@northstaruk.org](mailto:info@northstaruk.org) web: [www.northstaruk.org](http://www.northstaruk.org)

### OUR BANK DETAILS:

ACCOUNT NAME - THE VERITAS TRUST SORT CODE - 16-18-34 ACCOUNT No. 12942857

IBAN GB11 RBOS 1618 3412 9428 57

**NOTE - If you are transferring money into our bank account it is essential that you use the student name as a reference. Please email us to provide the exact date that the payment was made. Please do not pay cash or cheques directly into our bank account. It is impossible to link money paid in this way to particular students.**