

Year:	7	Internal Exam week for this course:	NONE
Tutor:	Martin Warburton	Last date for submission of internal exams:	N/A
Tutor qualifications:	B.A.(Open); MCIEA	(I)GCSE Exam board & Specification Number (if applicable)	N/A
Resources required:	No additional resources are required		
		Option numbers: (If applicable)	N/A

Module No.	NSUK week No.	Week beginning Monday the:	Contents of study
	1	06/09/10	No lessons - Induction week
7A Word Processing 1	2	13/09/10	Basic Controls
	3	20/09/10	Views
	4	27/09/10	About Fonts
	5	04/10/10	Paragraphs
7B Hardware & Software	6	11/10/10	Personal Computers
	7	18/10/10	Software and Safety
	8	25/10/10	No lessons - Half term holiday
	9	01/11/10	Large & Small
7C Paint	10	08/11/10	Repeat Patterns
	11	15/11/10	Closed Shapes
	12	22/11/10	Thick & Thin
7D Windows	13	29/11/10	Desktop
	14	06/12/10	Basic Applications
	15	13/12/10	Managing Files
	16	20/12/10	No lessons - Christmas holiday
	17	27/12/10	No lessons - Christmas holiday
	18	03/01/11	No lessons - Christmas holiday
7E LOGO 1	19	10/01/11	Getting Started
	20	17/01/11	Drawing Simple Shapes
	21	24/01/11	Repeating Commands
	22	31/01/11	Circles
7F (see below)	23	07/02/11	ICT in Shopping

	24	14/02/11	No Lessons - Half term holiday
7F Applications 1	25	21/02/11	ICT in Banking
	26	28/02/11	ICT in Manufacturing
	27	07/03/11	ICT in the Office
	28	14/03/11	Application Project
7G Word Processing 2	29	21/03/11	Editing
	30	28/03/11	Tables and Columns
	31	04/04/11	Objects and pictures
	32	11/04/11	No lessons - Easter holiday
	33	18/04/11	No lessons - Easter holiday
	34	25/04/11	No lessons - Easter holiday
7G (contd)	35	02/05/11	Drawing and Printing
7H Internet 1	36	09/05/11	WWW
	37	16/05/11	Browsing
	38	23/05/11	Search Engines
	39	30/05/11	No lessons - Half term holiday
	40	06/06/11	Electronic Mail
7J LOGO 2	41	13/06/11	Procedures
	42	20/06/11	Variables
	43	27/06/11	Colours
	44	04/07/11	Programs